

Agreement for use of the Longhouse Kitchen and/or Dance Arbor at the Nez Perce Homeland

Wallowa Band Nez Perce Trail Interpretive Center. Inc
Po Box 15, Wallowa, OR 97885
(541)886-3101 info@wallowanezperce.org

Name of Renting Party: _____

Address: _____

Phone: _____

Email: _____

Date of rental (*Rental date is assumed to include set up the afternoon before and
clean up the morning after*): _____

Approximate # of Guests: _____

Facilities requested: _____

Kitchen Deposit Amount Paid: _____ Date: _____

Arbor Deposit Amount Paid: _____ Date: _____

Agreement for use of the Longhouse Kitchen and/or Dance Arbor at the Nez Perce Home

Wallowa Band Nez Perce Trail Interpretive Center, Inc. (WBNPTIC)
70956 Whiskey Creek Road, Wallowa

Signed in duplicate, please keep a copy of these pages for your reference.

1. Use of the facilities by Native groups is a priority of the Homeland Project. In the event of a funeral, WBNPTIC reserves the right to cancel reservations of the Longhouse kitchen up to one day in advance.
2. Summer events in the Dance Arbor must be scheduled well before or after the annual Tamkaliks Celebration (usually the 3rd weekend in July).
3. The fee for daily use of the Longhouse Kitchen is \$200.00. This fee is to be paid no later than two weeks before the date of the reservation. Additional donations are welcome and will help develop the grounds as a place for celebration and homecoming. A refundable deposit, equal to the rental fee, is required at the time that the reservation is made.
4. Kitchen reservations cancelled at least one week in advance will be eligible for a full return of both the rental fee and the deposit. Cancellations nearer to the rental date will be on a case-by-case basis.
5. The fee for daily use of the Dance Arbor is \$300.00. This fee is to be paid no later than 30 days before the date of the reservation. Additional donations are welcome and will help develop the grounds as a place for celebration and homecoming. A refundable deposit, equal to the rental fee, is required at the time that the reservation is made.
6. Arbor reservations cancelled at least one month in advance will be eligible for a full return of both rental fee and deposit. Reservations cancelled at least two weeks in advance of scheduled use will be eligible for a full return of the rental fee but the deposit will not be refunded. WBNPTIC reserves the right to yield any reservation to USFS fire camps in the event of an emergency, with a full refund to the renter.
7. A checklist specifying cleaning expectations is attached and will be reviewed by WBNPTIC staff following each rental. Cooking and service wares in the kitchen will be accounted for following each rental.
8. Refrigerators and freezers will be completely emptied, or left as they were found, following each rental. These units are commonly unplugged between uses. Unopened food items can be left for donation to the Project or local Food Bank.
9. Garbage will be removed by the renter in their own bags.
10. Use or service of alcohol must comply with Oregon Liquor Control Commission regulations.

Last Updated: Spring 2020

11. Damage to equipment or structures will be repaired at the expense of the renter, in forfeiture of deposits or actual replacement costs, whichever is greater.

12. The use of the general property is open. Therefore, a renter secures use of a structure but is not to exclude members of the public from concurrent use of the grounds.

13. Permission to camp or park RVs shall be discussed with the WBNPTIC office in advance. There is no camping allowed inside the arbor.

14. Portable toilets will be provided by the renter when more than 25 people will be expected overnight, or for more than 50 people attending an event.

15. Any key made available to renters shall be returned promptly or the renter will bear the cost of replacing all locks and producing new keys.

16. The Homeland Project grounds shall be treated respectfully by all attendees.

I have read and agree to uphold the responsibilities of the renting party outlined in the Agreement for use of the Longhouse Kitchen or Dance Arbor at the Homeland Project. I agree to hold the Wallowa Band Nez Perce Trail Interpretive Center, Inc and all personnel harmless for any accidents and personal damage for the time I am renting the facility. I agree to accept responsibility for the actions of my guests.

Signature of Renting Party: _____ Date _____

Printed name & Organization if applicable:

Signature of WBNPTIC Representative: _____ Date _____

WBNPTIC STAFF ONLY

Event Title: _____

Total Rental Fee received: _____

Total Refundable Deposit received: _____

Name and address for Deposit Reimbursement: _____

Date: _____ Staff Initials: _____

Last Updated: Spring 2020